**Discussion Topics for Check In Check Out (CICO) Team**

1. Who’s going to be the coordinator/backup coordinator?
2. Where will the coordinator check in/check out with the student?
3. Who will explain the CICO procedures to the student?
4. Are there incentives for the student/who provides them and when?
5. How will you involve the parents/teach them about giving appropriate feedback?
6. What will the CICO form look like/what will the student’s target behaviors be (should be tied to Teir-1 behavior expectations)?
7. What are the roles and responsibilities of each team member?
8. How will the school staff involved be trained on CICO?
9. How is staff/student/parent buy-in obtained?
10. Will the teacher or coordinator enter the data on Excel?
11. How often will the team meet to review student progress?
12. What is the goal criteria for graduation or more intensive support?